

Family Conference & Educational Goal Setting Form

Sample Form

Child's Name: _____

Parent/Guardian Name(s): _____

DOB: _____

Date: _____

Teacher(s): _____

Assessment and Developmental Screening Results reviewed:

Information shared about child's progress:

Portfolio shared with the family: Yes No

Questions/Concerns from family members:

IEP/IFSP (if applicable) information provided:

School Readiness/Educational Goals created and reviewed (attached form): : Yes No

Family-Teacher Conference Planning Sheet- A SAMPLE

Dear Family,

It is time to meet to discuss Amber's developmental progress and create educational goals.

Proposed Date/Time of Conference: May 1, 2020 at 2:30 pm

Please sign and return the bottom portion of this form to me by: April 25, 2020.

_____ Yes, I can attend the Family-Teacher Conference at the proposed date/time.

_____ No, I cannot attend the Family-Teacher Conference at the proposed date/time.

Here are dates/times when I will be available:

I would like to discuss the following with you at the Family-Teacher Conference: _____

We request that you come prepared with the following items listed below, as applicable:

For questions, please contact Ms. Kirk via email at kirk@gmail.com

- Recent immunization records
- Recent annual physical information
- Copy of IEP/IFSP
- Extra clothes
- *Etc. (teachers can add info as needed)*

Parent/Guardian Signature

Date

School Readiness and Educational Goals Form – Sample form

Child's Name: _____ Parent(s)/Guardian(s) present: _____

DOB: _____ Date: _____

Assessment tool used: _____

Screening tool used: _____

Areas of Learning: Social Emotional

Observations or Skills	Goals	Date met	Strategies

Areas of Learning: Gross Motor

Observations or Skills	Goals	Date met	Strategies

Areas of Learning: Fine Motor

	Goals	Date met	Strategies

Areas of Learning: Approaches to Learning			
Observations or Skills	Goals	Date met	Strategies
Areas of Learning: Cognition			
Observations or Skills	Goals	Date met	Strategies
Areas of Learning: Sensori-Motor (young infants)			
Observations or Skills	Goals	Date met	Strategies